



**5.8) (Agenda 8) Finance**

1. Members noted and authorised the payments and bank reconciliation shown in Annex 1.
2. Members **NOTED** the 2022/2023 Budget.
3. Members were asked to submit any items to add to the draft budget for 2023/24 to the clerk by 4<sup>th</sup> November 2022.
4. Members **AGREED** to budget in 2023/24 for the Scribe Accounting Package for approximately £19 per month invoiced annually, with a £147 set up fee.

**Action: Cllrs to submit any budget items to the clerk by the 4<sup>th</sup> November.**

**5.9) (Agenda 9) Planning**

Notification of a new planning application for Sootfield Green has been sent to the Parish Council but it came in too late to be added to the agenda for this meeting. Application 22/02581/FP will be discussed at the meeting on the 1<sup>st</sup> December 2022 should an extension be agreed by the Planning Officer.

**5.10) (Agenda 10) Councillor Vacancy**

Members **AGREED** that the vacancy will be advertised in the newsletter, on the noticeboard and via the email database and PNS.

**Action: The clerk to advertise the Casual Vacancy.**

**5.11) (Agenda 11) PHC Hedge Cutting and Ivy**

1. United Learning has responded to the clerk to say they will deal with the hedge cutting this Autumn, they will also investigate the ivy on the PHC side of the wall.

*Cllr Stark declared an interest in item 5.11.2 below.*

2. An offer has been made to clear the ivy on the village side of the wall for £220, for two days work. Members **AGREED** to check how far down School Lane the ivy is an issue.

**5.12) (Agenda 12) Wastes Of the Manor Land Sale**

1. The application to de-register the land has been refused by the Planning Inspectorate.
2. Members agreed to erect a fence to separate Wastes of the Manor land from that of the resident. Frank Gormill will be asked to quote for this.

**Action: The Chairman to ask Frank Gormill to quote for the installation of the fence.**

**5.13) (Agenda 13) Section 106 Payments**

1. Members **AGREED** to liaise with St Martin's Church Committee in order to organise the churchyard path. It was **AGREED** to pay the pathway money to the church committee to carry out the work.
2. Cllr Clark will organise a formal quote from Oliver Berti Firewood and Forestry for the Church Meadow path.

**Action: Cllr Clark to organise a quote for the Church Meadow path.**

**5.14) (Agenda 14) Tree Work**

1. Wain Wood: The dead Ash trees in Wain Wood have been removed by Pilkington Farm Partnership at the request of the Parish Council.
2. Crunnells Green: The member of the public who is going to plant trees to replace the dead elms which were removed has contacted the Chairman to say that this has not yet

been done because of the very dry, hot weather. The trees are being grown in pots and will be planted out this Autumn.

3. The member of the public needs to pollard some poplar trees in his garden and has asked if the heavy timber could be stacked on Crunnells Green to provide an eco-stack. Members **AGREED** to allow access via the Wastes of the Manor, but not to stack the timber. The Chairman will inform the member of the public of this decision.
4. Church Meadow: The member of the public has asked if the Parish Council would like him to prune the lower branches of the oak tree in Church Meadow again. The Chairman has agreed that he may do this on behalf of the Parish Council.

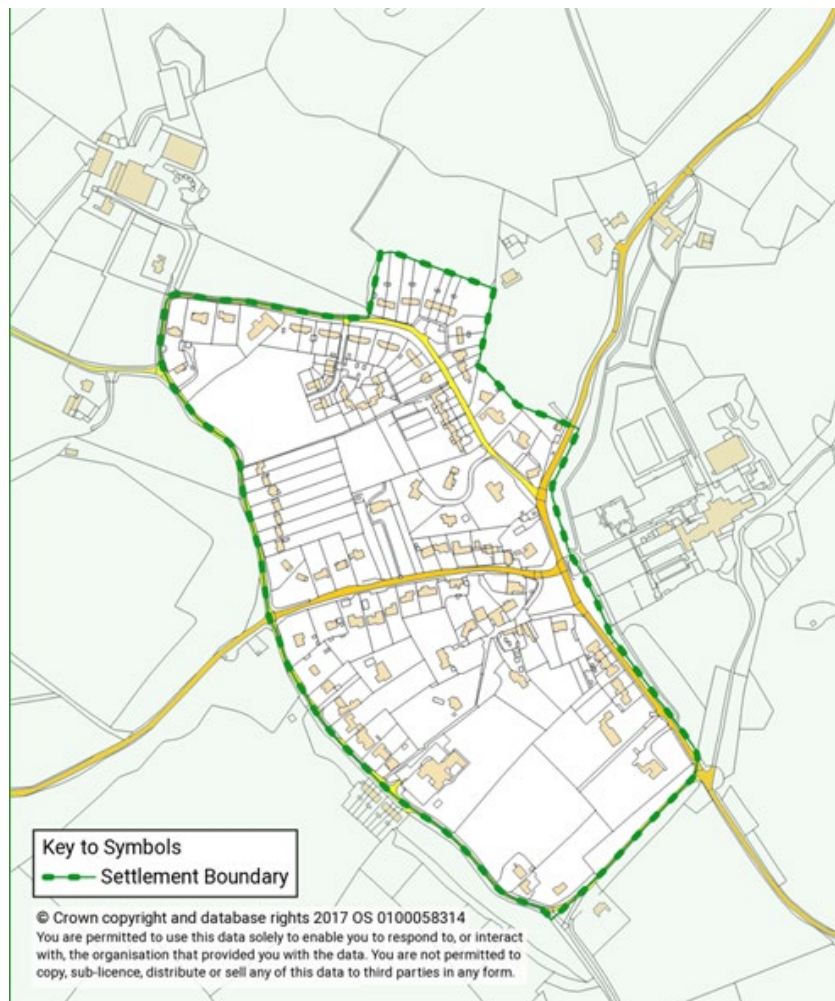
**Action: The Chairman to liaise with the member of public regarding the items above.**

**5.15) (Agenda 15) Traffic Calming Measures**

After discussion it was **AGREED** to wait and monitor traffic when the new houses have been built.

**5.16) (Agenda 16) Local Plan Update**

1. NHDC received the Inspector's final report on the Local Plan on 8th September and will decide whether to adopt the Plan at an Extraordinary Meeting on 8th November.
2. The aspects which directly affect Preston are the Green Belt and the settlement boundary. Both of these have been agreed by the Inspector which means that the settlement boundary, shown on the map below, will be adopted with the surrounding land becoming Green Belt.



3. Although work has already started, there are no changes to the criteria and mitigation measures for site PR1.
4. Linked to the local Plan, the North Hertfordshire Council Draft Developer Contributions SPD consultation is open until 5pm on 16 November 2022 and can be accessed at: <https://www.north-herts.gov.uk/home/planning/planning-applications/planning-obligations/guidance-planning-obligations-supplementary>; Members **AGREED** that the Chairman will put together a response from the Parish Council.

**5.17) (Agenda 17) Coronation Celebration**

1. Members **AGREED** that the Parish Council will join with other village groups to organise a Preston Celebration of the Coronation of King Charles III.
2. An amount of £200 will be added to the 2023/2024 draft budget. Cllr Clark will represent the Parish Council on this committee.

**5.18) (Agenda 18) To review and adopt Risk Assessments**

Members **AGREED** to adopt the Risk Assessments with agreed changes.

**5.19) (Agenda 19) Clerk's Report**

None.

**5.20) (Agenda 20) Playground Report**

1. No issues have been reported.
2. Cllr Morley nominated himself as the designated person to inspect the playgrounds on a monthly basis. Members **AGREED** to this proposition.

**5.21) (Agenda 21) Hertfordshire Highways Update**

Cllr Marshall attended the Highways Liaison Meeting on 14 September. The main agenda item was Electric Vehicle Charging Points. The Parish Council may be asked whether they wish one to be installed in the village.

**5.22) (Agenda 22) Parish Paths Partnership**

None.

**5.23) (Agenda 23) Cricket Club Representation**

The Chairman will contact the Cricket Club to check that arrangements are in place for the weekly checks and the heating on low for the winter.

**Action: Chairman to contact the Cricket Club regarding the Winter period.**

**5.24) (Agenda 24) Correspondence received**

None.

**5.25) (Agenda 25) Matters for future consideration**

Electrical Vehicle Charging Points, Church grass cutting

The meeting closed at 9.35 pm.

**Date and Time of next Meeting:** Parish Council Meeting: Thursday 1<sup>st</sup> December 2022 at 8pm in the Village Hall.

# **ANNEX 1**

**Preston Parish Council - Summary Financial Report / Bank Reconciliation as at 17th October 2022**

**Community Account**

£ £

Bank Balance as at: 6th September 2022

£ 928.87

Payments authorised at meeting:

Date	Recipient	Description	Net	VAT	Total
09/09/22	Transfer to Business Premium Account No 1	Recreation Ground Fund	£ 230.51	£ -	£ 230.51
16/09/22	PKF Littlejohn LLP	External Audit	£ 200.00	£ 40.00	£ 240.00
21/09/22	E.on	Electricity - Pavilion	£ 39.03	£ 1.95	£ 40.98
22/09/22	Clerk	Payroll	£ 313.95	£ -	£ 313.95
30/09/22	Transfer to Business Premium Account 2	Section 106 Funding	£ 33,686.00	£ -	£ 33,686.00
07/10/22	Castle Water	Water - Pavilion	£ 137.34	£ -	£ 137.34
			<u>£ 34,606.83</u>	<u>£ 41.95</u>	<u>£ 34,648.78</u>

Monies received:

Date	From		Net	VAT	Total
09/09/22	NHDC	Precept	£ -	£ -	£ 5,150.00
30/09/22	Osprey Homes	Section 106 Funding (Castlefield)	£ -	£ -	£ 33,686.00
					<u>£ 38,836.00</u>

Bank Balance as at: 17th October 2022

£ 5,116.09

**Business Premium Account 1**

Bank Balance as at: 6th September 2022

£ 9,769.49

Payments authorised at meeting:

Date	Recipient				
					<u>£0.00</u>

Monies Received

09/09/22	Transfer from Community Account	£ -	£ -	£ 230.51
				<u>£ 230.51</u>

Bank Balance as at: 17th October 2022

£ 10,000.00

**Business Premium Account 2**

Bank Balance as at: 6th September 2022

£ 18,309.41

Payments authorised at meeting:

Date	Recipient				
					<u>£ -</u>

Monies Received

30/09/22	Transfer from Community Account	Section 106 Funding (Castlefield)	£ -	£ -	£ 33,686.00
				<u>£ 33,686.00</u>	

Bank Balance as at: 17th October 2022

£ 51,995.41

**Total bank balance: £ 67,111.50**

**Business Premium Account 1 - Ring Fenced Funds**

Recreation Ground Fund £ 10,000.00

**Business Premium Account 2 - Ring Fenced Funds**

Parish Council Long Term Stability £ 5,000.00

Replacement of Clerk's Laptop and Printer £ 1,500.00

Remaining for other projects £ 11,809.41

**Section 106**

*Footpath (Butchers Lane – Chequers Lane* £ 13,068.00

*Footpath (Chiltern Way Footpath Preston 004 Maintenance Fund)* £ 5,000.00

*Footpath (St Martins Church)* £ 11,118.00

*Wain Wood Signage/Information Board* £ 4,500.00